



GALWAY CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING

MINUTES

Thursday, June 18, 2020
Executive Session 6:00 PM
Regular Session 6:30 PM

MEETING CALLED TO ORDER

The Meeting was called to order by Board President, Dennis Schaperjahn, at 6:45 PM.

PLEDGE OF ALLEGIANCE – was recited.

ADDITIONS/REVISIONS TO THE AGENDA – were noted

PUBLIC COMMENT ON AGENDA ITEMS – none

BOARD MEMBERS PRESENT – Dennis Schaperjahn, Jay Anderson, Joan Slagle, Linda Jackowski, Michelle Bombard and Stacey Caruso-Sharpe.

BOARD MEMBERS ABSENT

OTHERS PRESENT - Brita Donovan, Superintendent of Schools

PRESENTATIONS - None

SUPERINTENDENT'S REPORT

- Mrs. Donovan informed the Board that ESY will be provided to the student's virtually this summer.
- The Board meeting on July 7, 2020 will be open to the public per NYS Guidelines of gatherings of 25 people or less.
- A Covid-19 guiding committee has been established for the planning of the reopening of school in September. The 3 main categories they are focusing on include a return to learn plan, students and staff mental and physical health plan and equitable multimedia learning plans.
- August Board Retreat is scheduled for August 3, 2020.

PERSONNEL

1. Motion Jay Anderson, Second Michelle Bombard

Approve the four year 1.0 probationary appointment of Melissa O'Connor as an Elementary 2nd Grade Teacher effective September 1, 2020 – August 31, 2024 in the tenure area of Elementary Education at Step 2 plus 6 graduate credits of the GTA Salary Schedule. Melissa O'Connor has the following certifications: Early Childhood Education Birth-2 and Students with Disabilities B-2. In order to be eligible for tenure, individuals receiving a probationary appointment as a classroom teacher must receive annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years. If the individual received a rating of Ineffective in the final year of the probationary period, (he or she) will not be eligible for tenure at that time. The regulations do not require that a teacher have Professional Certification at the time of tenure but the District may make it a requirement.

All voted aye to approve the Motion. Motion passed. 7-Yes 0-No

2. Motion Linda Jackowski, Second Joan Slagle

Approve the four year 1.0 probationary appointment of Lauren Darlington as an Elementary 4th Grade Teacher effective September 1, 2020 – August 31, 2024 in the tenure area of Elementary Education at Step 2 plus 39 graduate credits of the GTA Salary Schedule. Lauren Darlington has the following certifications: Childhood Education 1-6; Generalist in Middle Childhood Education 5-9 and Students with Disabilities 1-6.

In order to be eligible for tenure, individuals receiving a probationary appointment as a classroom teacher must receive annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years. If the individual received a rating of Ineffective in the final year of the probationary period, (he or she) will not be eligible for tenure at that time. The regulations do not require that a teacher have Professional Certification at the time of tenure but the District may make it a requirement.

All voted aye to approve the Motion. Motion passed. 7-Yes 0-No

APPROVAL OF CONSENT AGENDA

Motion Jay Anderson, Second Michelle Bombard to accept the following Consent Agenda:

CONSENT AGENDA	
FINANCIAL REPORTS/BOARD MEETING MINUTES	
June 4, 2020	Board Meeting Minutes
CSE/CPSE RECOMMENDATIONS	
<p>Approve CSE/CPSE Recommendations as presented to the Board prior to the meeting for the following students: 3845; 3874; 3842; 6140; 3865; 3848; 3629; 3868; 6997; 3616; 6344; 3633; 7054; 7329; 7297; 7392; 7422; 1651; 6015; 6333; 7175; 6901; 3357; 6271; 6001; 7404; 5049; 5153; 6039; 6485; 6627; 5539; 6693; 3808; 6599; 5417; 5048; 5326; 5279; 5280; 6525; 5315; 5001; 7111; 6402;</p>	

6305; 5170; 5549; 5552; 6833; 5061; 6798; 6921; 7056; 6290; 6698; 1500; 5609; 6812; 5043; 6023; 5063; 6008; 5037; 5036; 7009; 5177; 5311; 5113; 3843; 5055; 6579; 5336; 5327; 5514; 5291; 6835; 6015; 5521; 6217; 6900; 6033; 6050; 6032; 6044; 6027; 6452; 6100; 5041; 3810; 2599; 2222; 5450; 6688; 6650; 7044; 6877; 7141; 6665; 6751; 6625; 6894; 6502; 6481; 6703; 6037; 6583; 6070; 6796; 6664; 6062; 6068; 6788; 7369; 6067; 6668; 6686; 6614; 6035; 7413; 5337; 7418; 7403; 5283; 7333; 6620; 6822; 7151; 6912; 6212; 5118; 5566; 7171; 7041; 7140; 7329; 7207; 7203; 7206; 7217; 7326; 7299; 7154; 7384; 7325; 7331; 7401; 7407; 7103; 1651; 7361; 7159; 7062; 7198; 6999; 7297 and 7148.

RESIGNATIONS/OTHER

APPOINTMENTS

NAME	DESCRIPTION	RATE OF PAY	EFFECTIVE DATE
Susan Horne	School Nurse – Level IAA – 10 month + 20 days with one year probation effective July 1, 2020 to June 30, 2021	\$24.50/per hour	7/1/2020

All voted aye to approve the Motion. Motion passed. 7-Yes 0-No

NEW BUSINESS

1. Motion Michelle Bombard, Second Linda Jackowski

Approve a Resolution to Designate Preliminary Assignment of Fund balance as of June 30, 2020.

All voted aye to approve the Motion. Motion passed. 7-Yes 0-No

2. Motion Jay Anderson, Second Karen English

Approve a Resolution for a 2019-2020 Budget Transfer to Upgrade Equipment in the Distance Learning Classrooms.

All voted aye to approve the Motion. Motion passed. 7-Yes 0-No

3. Motion Jay Anderson, Second Karen English

Approve a Resolution to Authorize Use of Debt Service Fund for Payment of Unaided Debt Service.

All voted aye to approve the Motion. Motion passed. 7-Yes 0-No

4. Motion Stacey Caruso-Sharpe, Second Karen English

Appoint the following Election Tellers for the June 16, 2020 election at a rate of \$13.00 per hour:

- Lisa Denison
- Paula Foti
- Marisa Guisti
- Mary Ogden
- Susan Wright

All voted aye to approve the Motion. Motion passed. 7-Yes 0-No

5. Motion Michelle Bombard, Second Karen English

Accept a donation from Dorothy Chynoweth in the amount of \$230.87 to be donated to the food services program with thanks and appreciation.

All voted aye to approve the Motion. Motion passed. 7-Yes 0-No

6. Motion Michelle Bombard, Second Karen English

To Approve the Memorandum of Agreement between the Galway Central School District and CSEA and authorizes the Superintendent of Schools to sign the Memorandum of Agreement.

All voted aye to approve the Motion. Motion passed. 7-Yes 0-No

7. Motion Michelle Bombard, Second Karen English

Approve the temporary change in calculations of the Final Course Average, In lieu of the final exam grade, the highest quarter grade will count twice when calculating the final class average for grades 6-12, due to the movement to online instruction.

All voted aye to approve the Motion. Motion passed. 7-Yes 0-No

8. Motion Jay Anderson, Second Karen English

Approve a Resolution for an Amendment to the 2019-20 Budget for Bus Purchases.

All voted aye to approve the Motion. Motion passed. 7-Yes 0-No

COMMITTEE REPORTS

PUBLIC COMMENT

BOARD MEMBER COMMENTS

The Board thanked the community for a positive vote this year and for all their support.

Michelle Bombard and Karen English also thanked the community for their reelection to the board.

****CONGRAGULATIONS TO THE CLASS OF 2020****

Thank you to all administrators and staff for everything this year. Look forward to the 2020-21 school year.

ADJOURNMENT

Meeting was adjourned at 7:45 PM

Respectfully submitted,

Linda M. Dumblewski

Linda M. Dumblewski
District Clerk

**BOARD OF EDUCATION
GALWAY CENTRAL SCHOOL DISTRICT**

RESOLUTION FOR 2019-20 BUDGET AMENDMENT – BUS PURCHASES

WHEREAS, the voters of Galway Central School District have approved a proposition to authorize the purchase of student transportation vehicles, with the stipulation that the purchases be made by using available funds from the fund balance of the General Fund in the Bus Purchase Capital Reserve Fund, and

WHEREAS, the approval of said ballot measure occurred subsequent to the adoption and approval of the 2019-20 budget, and

WHEREAS, in order to proceed with the purchase of the vehicles for student transportation, an amendment to the appropriations of the 2019-20 General Fund operating budget is required, and

WHEREAS, such an amendment will require an increase in appropriations of \$252,000, to be offset by corresponding revenue by accessing the Bus Purchase Capital Reserve Fund,

NOW BE IT HEREBY RESOLVED that the Board of Education of Galway Central School District authorizes and directs an amendment to the general appropriations of the Galway Central School District for the fiscal year 2019-2020; an act to make appropriations, to provide for the expenditure of the appropriations in the additional amount of \$252,000, and

FURTHER RESOLVED that the total revenues and appropriated fund balance estimated to be available for the appropriations in the General Fund operating budget of the Galway Central School District for the fiscal year 2019-2020, be as follows:

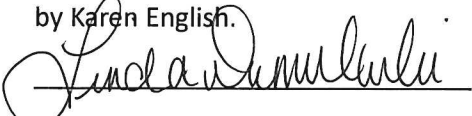
NEW TOTAL OF AMENDED 2019-2020 BUDGET: \$22,551,130 (original budget of \$22,299,130 plus \$252,000), and

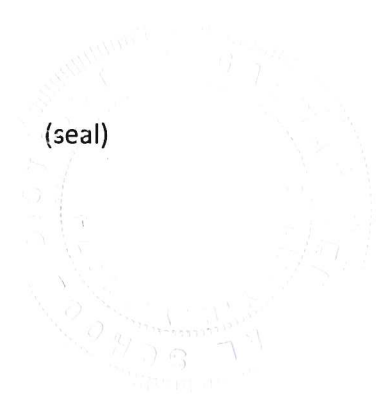
FURTHER RESOLVED, that the \$252,000 of the total available to appropriate in the General Fund operating budget is hereby allocated in the amount and for the purpose set forth as follows:

To support the purchase of school transportation vehicles and is to be recorded to account: A.5510.210.-06-0000, \$252,000

Yes 7 No 0 Abstain 0 MOTION PASSED

The above resolution adopted this 18th day of June, 2020, upon the motion of Jay Anderson, and seconded by Karen English.


Linda Dumblewski, District Clerk



Galway Central School District

5317 Sacandaga Road, Galway, NY 12074

BOARD OF EDUCATION

Resolution to Authorize Use of Debt Service Fund

For

Payment of Unaided Debt Service

WHEREAS, the amount of \$538,549 was budgeted as a revenue in account A5031 in the adopted 2019-20 Budget for Galway Central School District as an interfund transfer of funds from the Debt Service Fund, and

WHEREAS, the purpose of this budgeted interfund transfer was to supplement the revenues for the 2019-20 Budget, as the District was not eligible to receive New York State building aid on the Capital Project during the 2019-20 school fiscal year until the project was officially completed and the final reports submitted to the New York State Education Department, and

WHEREAS, the District was required to begin to pay on the debt service during the 2019-20 school fiscal year,

NOW, THEREFORE BE IT RESOLVED that the Board of Education of the Galway Central School District does hereby authorize and direct that an amount up to \$538,549 be made available as an interfund transfer from the Debt Service Fund to the General Fund for the purpose of payment of debt service principal and interest in the 2019-20 Budget.


Yes 7

No 0

Abstain 0

MOTION PASSED

The above resolution adopted this 18th day of June, 2020 upon the motion of Jay Anderson, and seconded by Karen English.



Linda Dumblewski
District Clerk

(seal)



BOARD OF EDUCATION

GALWAY CENTRAL SCHOOL DISTRICT

RESOLUTION FOR 2019-20 BUDGET TRANSFER:

Distance Learning Classrooms - Upgrade of Equipment

WHEREAS, there is a need to transfer appropriations within the adopted 2019-20 General Fund operating budget for Galway Central School District in order to provide funds for the replacement and upgrade of equipment in the two distance learning classrooms, and

WHEREAS, such necessary equipment will be provided and installed through the auspices of the BOCES, and

WHEREAS, the equipment costs would be eligible for BOCES aid for an aid ratio of approximately 50 percent, and

WHEREAS, transfers of funds can be made within the appropriations for line items previously allocated in the budget for anticipated BOCES costs that are no longer needed, and

WHEREAS, said transfers can be accomplished without an impact to the original amount of the adopted 2019-20 Budget;

BE IT HEREBY RESOLVED that the Board of Education of Galway Central School District authorizes and directs adjustments to the general appropriations of the Galway Central School District for the fiscal year 2019-20 to provide for the proper expenditure of the appropriations, as follows:

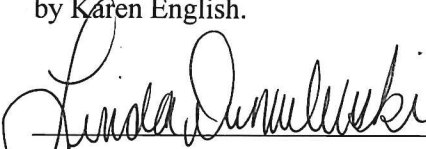
<u>Purpose:</u>	<u>From:</u>	<u>To:</u>	<u>Amount:</u>
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Equipment Upgrades for Distance Learning Classrooms

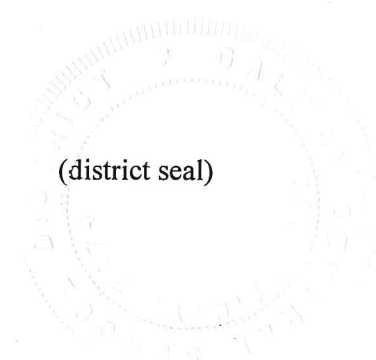
A2280.490-05-0000	A2630.490-10-0000	\$40,000
Occ. Ed. – BOCES	Computer Services - BOCES	

Yes 7 No 0 Abstain 0 MOTION PASSED

The above resolution adopted this 18th day of June, 2020, upon the motion of Jay Anderson, and seconded by Karen English.



Linda Dumblewski, District Clerk



Galway Central School District
Board of Education
5317 Sacandaga Road, Galway, NY 12074

**Resolution to Designate Preliminary Assignment of Fund Balance
as of June 30, 2020**

WHEREAS, New York State laws, Commissioner’s regulations, and regulations of the State Comptroller, govern the accounting for reserve funds and the assignment of fund balance for school districts, and

WHEREAS, such laws and regulations limit the annual amount of unassigned fund balance of the General Fund to no more than four (4) percent of the ensuing school year’s operating budget;

NOW THEREFORE BE IT RESOLVED that the Board of Education of Galway Central School District does hereby authorize and direct that any available fund balance of the General Fund in excess of four (4) percent of the adopted General Fund operating budget for the 2020-21 school year that remains after the closing of the financial transactions for the school fiscal year ending on June 30, 2020, be recorded in appropriate amounts as calculated for the potential financial liability of the school district, in the following reserve accounts or funds within the General Fund:

Employee Benefit Accrued Liability Reserve	estimate (changed)	\$ 150,000
Unemployment Insurance Reserve	estimate (continue)	\$ 75,000
Employees’ Retirement System Reserve	estimate (changed)	\$ 950,000
Teachers’ Retirement System Reserve	estimate (changed)	\$ 139,292
Liability Insurance Reserve	estimate (changed)	\$ 183,000
Property Loss Reserve	estimate (changed)	\$ 183,000
Workers’ Compensation Reserve	estimate (continue)	\$ 125,000
Repair Reserve	estimate (continue)	\$ 300,000
Capital Reserve Fund	estimate (continue)	\$ 1,750,000
Bus Purchase Capital Reserve Fund	estimate (continue)	<u>\$ 500,000</u>
		\$ 4,355,292

, and

FURTHER RESOLVED, that the Board of Education be provided with a report during a subsequent Board meeting of the official amount of fund balance recorded in each of the above reserve accounts or funds, and during such meeting, the Board shall take official action to confirm the designation and assignment of available fund balance in such reserve accounts or funds.

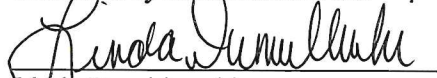
Yes 7

No 0

Abstain 0

MOTION PASSED

The above resolution adopted this 18th day of June, 2020 upon the motion of Michelle Bombard and seconded by Linda Jackowski.


Linda Dumblewski
District Clerk

